



**Monthly EDC Meeting  
City Hall-Council Chambers  
907 E Houston, Cleveland 77327  
In-Person and by Zoom Meeting  
December 14, 2020 – 6:00 pm**

This will be an in-person meeting as well as virtually as Zoom. Masks are required to be worn if attending in person, social distancing is also being practiced by limiting the number of people able to gather in the council chambers per the Governor's order limiting gatherings.

EDC will be using a telephone/video conferencing tool called ZOOM to make the meeting available to the public. You have several options to participate.

- 1) Phone in at 346-248-7799 US (Houston) and enter Meeting ID 830 4521 7501
- 2) Use the link - <https://us02web.zoom.us/j/83045217501>
- 3) Download the ZOOM app on your phone and enter Meeting ID to join 830 4521 7501

The agenda packet is accessible to the public as a PDF format at the following link <https://www.clevelandtexas.com/agendacenter> under *Economic Development Corp –Dec 14, 2020*. The meeting will also be shown on Facebook Live on the City's Facebook account at [facebook.com/cityofclevelandtx](https://facebook.com/cityofclevelandtx).

For more information or questions concerning the teleconference, please contact the City Secretary's office at 281-592-2667.

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## **Presentations and Comments**

1. Invocation, Pledge and Roll Call
2. Public Comments.

Any person with EDC related business may speak to the board. In compliance with the Texas Open Meetings Act, the EDC Board may not discuss, or vote on any matter raised in public comments unless it is specifically on the agenda. To speak during a EDC meeting, you must be recognized by the Presiding Officer. **PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES.**

**In person – must complete a public comment request form and turn into the City Secretary prior to the meeting starting.**

### **Zoom Meeting Public Comments Instructions**

- a. *If you are attending via Zoom, you can comment to the host when we open the floor for public comments section*
- b. *If you emailed your request for public comment, then the City Secretary will inform the board of your request.- Email request prior to 5:30 pm on meeting date to [asmith@clevelandtexas.com](mailto:asmith@clevelandtexas.com) is required.*
- c. *The board is not required to reply during public comments.*

## **Reports**

3. Reports and comments from Directors and staff  
Regarding matters appearing on the agenda; recognition of community members, or upcoming events.
4. Summary of monthly business prospect report and EDC project updates by EDC Director Robert Reynolds



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**Consent Agenda**

*All consent agenda items are considered routine by the EDC Board and will be enacted by one motion. There will be no separate discussion of these items unless a board member requests an item be removed and considered separately.*

5. Approve minutes from the October 26, 2020 business meeting
6. Approve monthly financial statements
7. Approve monthly bill payments

**Discussion and Action**

8. Discuss and take action on providing EDC Director recommendations to City Council for replacement of Andrew Bounds due to resignation
9. Review and discuss Industrial Park Survey

**Closed Executive Session**

10. Closed Executive Session
  - a. Texas Government Code Sec. 551.072, Deliberations about the sale, purchase, exchange, lease, or value of real property.
  - b. Texas Local Government Code 551.087, Deliberation Regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

**Return to Open Session**

11. Take action as needed on items from Executive Session

**Adjourn**

I certify that the above agenda was posted at 2:30 pm on December 11, 2020 at City Hall, 907 E. Houston, and the agenda packet is available on [www.clevelandtexas.com](http://www.clevelandtexas.com) under Agenda Center – Economic Development.

Angela Smith, TRMC  
City Secretary/HR Manager

# **REPORTS SECTION**

## **AGENDA ITEM #4**

**SUMMARY OF MONTHLY BUSINESS  
PROSPECTS and EDC PROJECT UPDATES  
FROM DIRECTOR REYNOLDS**