

The Cleveland Economic Development Corporation met on April 22, 2019, for their monthly meeting at City Hall, 907 E Houston St, Cleveland, Texas with Board President Brad Browder presiding.

MEMBERS PRESENT: Board President Brad Browder, Boardmember Marilyn Clay, Boardmember Fred Terrell, Boardmember Kelly Jenkel-Axton, Boardmember Robert Reynolds, Boardmember Carolyn McWaters, and J.Rice, Consultant. Assistant City Manager Bobby Pennington, Jennifer Jeude as Acting Secretary.

ABSENT: Boardmember Niki Coats and City Secretary Angela Smith.

VISITORS PRESENT: Jim Carson, Caitlyn Stutts, Wanda Meza and Matthew Mercado

Board President Browder called the meeting to order at 6:00 pm and stated there is a quorum.

1. **Invocation, Pledge and Roll Call**

Mr. Reynolds gave the invocation and Board President Browder led the Pledge of Allegiance to the US flag and to the Texas flag.

2. **Public Comments**

Jim Carson spoke about the upcoming events for the Chamber of Commerce.

3. **Approve minutes from the March 1 & March 25, 2019, meetings.**

Mr. Terrell made a motion to approve the minutes from March 1, 2019. Mr. Reynolds seconded. Ms. Clay made a motion to approve the minutes from March 25, 2019. Ms. McWaters seconded. Minutes approved without corrections. All members present voted "AYE". Motion carried.

4. **Review and approve financial statements.**

The monthly financial statements were presented by ACM Bobby Pennington for review and approval. Mr. Terrell made a motion to approve and Ms. McWaters seconded. All members present voted "AYE". Motion carried.

5. **Review and approve bill payments.**

Mr. Pennington presented for approval the monthly bill payments.

Monthly bill payments include:

Precision Lawns	\$4,010.00
City of Cleveland	\$600.00
Cornett Publishing Co.	\$12,500.00
Commecodev, LLC	\$1,450.00
Sam Houston Electric Coop Inc.	\$287.14
Unity Committee	\$2,000.00
City of Cleveland	\$207.27
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	\$21,054.41

Ms. Clay made a motion to approve and Ms. McWaters seconded. All members present voted "AYE". Motion carried.

6. **Review and approve quarterly investment report for period ending March 31, 2019**

Mr. Pennington reviewed the report and there were no questions. Ms. Clay made a motion to approve quarterly investment report for period ending March 31, 2019 with a second from Ms. McWaters. All members present voted "AYE". Motion carried.

7. **Discuss and take action on extension of agreement with Retail Coach.**

Mr. Pennington discussed the extension of agreement with Retail Coach. The board asked for more information. Mr. Pennington stated Retail Coach was close to a deal hopefully in the next 12 months. EDC asked for a monthly/quarterly progress report.

Ms. Clay made a motion to extend the agreement with Retail Coach for one year with the stipulation that EDC receive a monthly report at EDC meetings and Mr. Reynolds seconded. All members present voted "AYE". Motion carried.

8. **Discuss and take action on rescheduling May EDC monthly meeting due to Memorial Day holiday.**

President Browder proposed May 20, 2019 for the next monthly board meeting. Mr. Reynolds made a motion and Mr. Terrell seconded. All members present voted "AYE". Motion carried.

9. **Hear summary monthly business prospect report.**

Mr. Pennington reviewed the report for the Board.

10. **Reports and comments from Directors and staff.**

- Mr. Reynolds assisted prospects for locating in Cleveland as possible economic developments.
- Mr. Terrell requested that future development incentives set aside a percentage (of land) for schools and/or parks for children.
- Ms. Jenkel-Axton asked about Grand Oaks supplying schools/developers providing schools also stated Cleveland is up 975 students from last year.
- Mr. Browder had a meeting with Port of Houston Authority recently and they were impressed with work done and how easy it is to access the port from Cleveland area.

11. **Closed Executive Session**

EDC Board went into closed executive session for deliberations about the purchase, exchange, lease, or value of real property as authorized by Sec. 551.072, Texas Government Code – Board recessed for closed meeting at 7:35pm.

12. **Return to Open Session**

Return to open session with no action needed at 8:36pm.

13. **Adjourn**

There being no further business to transpire, the meeting adjourned at 8:37pm.

PASSED AND APPROVED on 20th of May 2019.

_____/signed_____
Board President Brad Browder

Attest:

_____/s/signed_____
City Secretary Angela Smith