

**City of Cleveland  
Fair Housing Activity Statement – Texas**

**Recognizing that each jurisdiction is unique, this Fair Housing Activity Statement - Texas is intended to be used in conjunction with the AI as a form to help the applying jurisdictions perform assessments of their impediments to fair housing choice, plan actions to address identified impediments, and communicate their plans to the State of Texas and HUD.**

BEFORE beginning to fill out this form, each jurisdiction should:

- (1) Participate in the regional FFAST Form training.
- (2) Review the 2010 Texas Interim AI in detail;
- (3) Gather relevant information (see instructions in Appendix A);
- (4) Convene a FFAST Working Group to assess the data collected in #2 and fill out the FFAST form (see instructions in Appendix A.)

<b><u>Impediment #1</u></b>	Protected classes may experience disparities in home mortgage lending and high cost loans.
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**No local action is required at this time.**

<b><u>Impediment #2</u></b>	There is inadequate information available to the real estate community, governments and the public about fair housing requirements and enforcement procedures.
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**No local action is required at this time.**

<b><u>Impediment #3</u></b>	The public is not sufficiently aware of their Fair Housing rights and how to obtain the assistance necessary to protect those rights.
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1. Consistent with the Fair Housing Act, TDHCA, TDRA, and funded sub-recipients should continue to promote and conduct events to celebrate April as Fair Housing Month, and direct sub-recipients to do the same. These events can demonstrate support for fair housing and build awareness.

- We will commit to undertake Fair Housing Month activities. (Check all that apply.)
  - Passage of a resolution by our governing body.
  - Activities in schools.
  - Placing posters in public buildings.

Governing body will hold a special hearing to solicit input from the community.

Other. Please specify.

When will you undertake these activities?  2011  2012  2013

Not Applicable (Explain)

2. Consistent with the Fair Housing Act, TDHCA, TDRA and funded sub-recipients have historically conducted fair housing activities at various times of the year and should continue to fund, depending on sufficient appropriations, or collaborate with public and private agencies, organizations and groups to plan and conduct fair housing activities.

We will conduct/sponsor/fund in fair housing activities at various times of the year other than "April as Fair Housing Month". Attach a description of these activities and identify the organizations and agencies you have worked with.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

<b><u>Impediment #4</u></b> "Not in my Backyard" (NIMBY) may be an impediment to fair housing in Texas communities.
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1. NIMBY opposition needs to be anticipated and planning and outreach should occur on the front end of projects. To mitigate defensive and reactive responses, planning should include strategies for education, outreach and marketing that provide accurate information and promote the positive aspects and benefits of affordable housing to build support among community residents.<sup>[1]</sup>
2. Specific examples of prior actions by communities are listed in HUD's Fair Housing Guide: Volume 2. pages 7-106 -- 7-110 and includes a number of examples that communities have used to mitigate NIMBY opposition. Generally communities should consider:
  - Working with local officials, editorial boards, religious and civic organizations and other community leaders to initiate education programs.
  - Seeking opportunities to present information to community organizations by requesting to be placed on their meeting agendas.
  - Including a visit to the Group Home residence as part of an education program.
  - Answering all questions.
  - Talking with local neighborhood leaders, including elected representatives, and setting up a neighborhood meeting.
  - Setting up a liaison committee consisting of advocates, group residents, and neighborhood residents to discuss issues.

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<sup>[1]</sup> "In the face of NIMBY attitudes grantees can adopt a stance that in essence goes along with them or strongly counters such sentiments with positive actions to overcome them and allay fears and concerns with facts." HUD's Fair Housing Guide: Volume 2, pg 7-106

- Identifying areas that meet AFFH targets where the community supports development, has worked with community groups and potentially uses funds to assist the development of multi-family affordable housing.

- We have developed an anti-NIMBYism action plan. [Attach a copy or description]
- We will develop an anti-NIMBYism action plan. [Designate who will be responsible for developing this plan.]

When will you do this?  2011  2012  2013

- Not Applicable (Explain)

**Impediment #5**

Certain governmental policies and practices may not meet current HUD policy concerning affirmatively furthering fair housing. Jurisdictions should act to ensure that their policies and procedures affirmatively further fair housing, address mal-distribution of resources, and that they do not unnecessarily impact housing choice.

1. As part of certifying that a community is affirmatively furthering fair housing, jurisdictions that have long-term infrastructure plans should review them to determine if the plan promotes racial concentrations or otherwise inadvertently results in disparate treatment of members of protected classes. While not intended to direct a community to hire a consultant, it is anticipated that a community will review its long-term infrastructure plans as part of this recommended action. In reviewing the project list in Appendix F there are many projects that are listed as being of community-wide benefit. The records do not indicate the actual location of projects or provide adequate discussion of how the projects benefit the entire community.

- We have a long-term infrastructure plan and will review the plan to determine if it promotes racial concentrations or otherwise inadvertently results in disparate treatment of members of protected classes as it relates to the availability of housing. (Comprehensive Plan)

When will you do this?  2011

- Not Applicable (Explain)

- We have already collected information on the locations of protected populations and have adequate information for insuring that new projects with "citywide benefits" will not perpetuate illegal differences in treatment.

- We will use the information in Appendix (X) of the AI to ensure that proposed projects do not perpetuate illegal differences in treatment.

When will you do this?  2011

- Not Applicable (Explain)

2. As it has been determined under federal law that Fair Housing applies to all federal housing and community development funds, to reduce “siloing” the fair housing component into only housing-related programs, fair housing should be considered in all activities for all local community planning staff.

- We have determined that consideration of Fair Housing implications has already been incorporated into all aspects of planning in this jurisdiction. [Please attach supporting documentation.]
- We will review and insure that Fair Housing implications are addressed in all aspects of planning in this jurisdiction in a manner consistent with the guidelines provided by the state at the FFAST form training and maintain documentation of that review.

When will you do this?  2011  2012  2013

- Not Applicable (Explain)

3. It would be beneficial for local elected officials to require senior staff of any subrecipient such as a city or county—including managers and attorneys—to receive available Fair Housing training within the first 12 months of their employment or engagement.

- We have a policy in place providing for all senior staff – including managers and attorneys – to receive Fair Housing training within their first 12 months on the job, and for long-term senior staff to receive regular updated training. [Attach copy of policy]
- We do not have such a policy and will develop and implement one.

When will you do this?  2011  2012  2013

- Not Applicable (Explain)

4. As part of what is usually a common initial training by the associations that provide education opportunities for newly-appointed board members or newly-elected council or commissioners court members of cities and counties, the state should request that training include specific information on the Fair Housing Act—with a discussion of affirmatively furthering fair housing obligations.

**No local action is required at this time.**

5. Local communities should consider limiting the concentration of infrastructure improvements like wastewater treatment, solid waste disposal, or similar necessary but not desirable infrastructure projects in residential areas where there are concentrations of protected classes.

- We have an official policy that limits the concentration of certain infrastructure improvements. [Attach a copy.]

We have official policies and procedures that take the location of protected classes into account when deciding where to locate undesirable infrastructure improvements. [Attach a copy.] (Comprehensive Plan CIP)

We do NOT have limits on the concentration of undesirable infrastructure improvements or policies and procedures that take the residential location of members of protected classes into account, but will develop formal limits or official policies and procedures.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

6. Communities electing to provide publicly financed housing incentives should be requested to call for recipients to engage in affirmative marketing.

We have a policy requiring Affirmative Marketing Plans from developers seeking tax abatements or other supports for new housing.

We do not have such a policy and will develop and implement one.

When will you do this?  2011

Not Applicable (Explain) .

7. If a jurisdiction is a non-entitlement community, when working in LMI areas to replace roads or other infrastructure, the jurisdiction should consider making application for additional sources of funding to provide assistance to repair substandard housing associated with the project (i.e., TDHCA or HUD.)

We formally consider accessing supplementary funds when infrastructure proposals are developed. [Attach policies.]

We have not consistently done this in the past and we will develop a process to formally consider making housing funding applications when funds for infrastructure projects are sought.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

8. Most infrastructure projects take into account items like curb cuts, sidewalks, hearing and visually impaired indicators at intersections. When approving non-federally funded projects, similar special needs construction should be required for infrastructure improvements. Projects should also address other legacy discrimination issues, such as accessibility in public areas like courthouses, community centers and other high traffic areas.

We currently require that applications for non-federally-funded infrastructure projects are ADA compliant and address other legacy discrimination issues.

We do not have such a requirement. We will develop one.

When will you do this?  2011

Not Applicable (Explain)

9. Each jurisdiction applying for Community Development Block Grant funds or other federal housing and community development funds should submit a Fair Housing Activities Statement – Texas (FHA<sup>ST</sup>) with their application, reviewing their infrastructure needs and housing needs and how the proposed activity promotes fair housing or results in more equitable treatment of protected classes. Projects with community-wide benefits should be accompanied by explicit commitments on the part of the local jurisdictions to undertake additional activities to affirmatively further fair housing along with a monitoring and reporting process.

We submit a FHA<sup>ST</sup> form.

When will you begin to do this?  2011

Not Applicable (Explain)

10. As part of the non-housing disaster recovery program, jurisdictions should consider low-income areas and areas populated principally by members of protected classes to determine the potential for flooding and consider making infrastructure expenditures to help protect the impacted communities—including colonias.

We have reviewed LMI areas and areas populated principally by members of protected classes, and prioritized infrastructure expenditures to help protect the impacted communities—including colonias.

We have not done this in the past but will conduct such a review and consider these infrastructure projects in the future.

When will you do this?  2011

Not Applicable (Explain)

11. If applicable, all policies should be reviewed regarding denying applicants' access to disaster recovery CDBG funds if their residence is located in the flood plain. If the policy does not allow participation by restricting building in flood plains, then the policy should be assessed to see if alternative housing programs could be implemented for the residents. Local jurisdictions should analyze the results and see if protected classes are more frequently harmed by flood plain restrictions. This action does not apply to the TDRA CDBG Disaster Relief Fund that limits property purchase "unless TXCDBG receives satisfactory evidence that the property to be purchased was not constructed or purchased by the current owner after the property site location was officially mapped and included in a designated flood plain."

We have completed this review and analysis and will take action on our findings.

We have not completed this review and analysis. We will do so and take appropriate actions based on our findings for Round 2 programs.

When will you do this? 2011

Not Applicable (Explain)

12. When an entire community is in a flood plain, the community should establish clear standards that allow for proper elevation or relocation, and that also allows for visitability/special needs considerations consistent with state<sup>[3]</sup> and federal law.

We have established clear standards that allow for proper elevation of homes or for relocation, and also allow for visitability/special needs considerations consistent with state and federal law. [Attach documentation.]

We have not developed these standards but will do so for Round 2 programs.

When will you do this? 2011

Not Applicable (Explain)

13. Local jurisdictions that accommodated the relocation of disaster survivors resulting in concentrations of protected class survivors in specific areas should establish Moving to Opportunity Programs and include renters in their Moving to Opportunity Programs as defined under Round 2.

This action step applies to our jurisdiction. We will establish a Moving to Opportunity Program for disaster survivors as part of our Round 2 housing recovery program.

When will you do this?  2011

Not Applicable (Explain) The Moving to Opportunity Program will not be administered by our jurisdiction. We will, however, cooperate with the Program Administrator to ensure effective results in the Moving to Opportunity Program in our jurisdiction.

14. Consistent with the process established in the conciliation agreement, local jurisdictions and state agencies should work together to determine a demographic and economic profile of victims of the natural disaster and establish goals for assisting these populations in no less that the proportions they were impacted by the disaster. These goals should be performance goals and disaster recovery funds should be extended incrementally in a manner to ensure that these populations are equitably assisted with benefits.

We will cooperate with state agencies to carry out this action step.

When will you do this?  2011

Not Applicable (Explain)

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<sup>[3]</sup> Texas Government Code Section 2306.514

15. All infrastructure programs funded with disaster recovery funds should be designed so that any publicly accessible infrastructure projects and associated facilities are fully accessible to persons with disabilities.

- We have established clear policies and procedures to insure that all infrastructure programs funded with disaster recovery funds will be designed so that any publicly accessible infrastructure projects and associated facilities are fully accessible to persons with disabilities. [Attach documentation.]
- We have not developed these standards and policies; we will do so for Round 2 infrastructure projects. The person or entity responsible for developing these standards will be City Planner and/or engineer.

When will you do this?  2011

Not Applicable (Explain)

16. Consistent with the Conciliation Agreement, family and elderly public housing units damaged or destroyed by the disaster should be reconstructed or repaired in a manner that affirmatively furthers fair housing utilizing disaster recovery funds within 24 months of approval of the initial application for disaster recovery assistance for the local jurisdiction.

- We affirm that family and elderly public housing units damaged or destroyed by the disaster will be reconstructed or repaired in a manner that affirmatively furthers fair housing utilizing disaster recovery funds within 24 months of submission of the initial application for disaster recovery assistance by the local jurisdiction.

Not Applicable (Explain)

**Impediment #6**

Governmental entities at all levels do not appear to have been proactive in the enforcement of both the Fair Housing Act and the obligation to affirmatively further fair housing. The State and subrecipients should implement a robust and effective structure for identifying and pursuing suspected violations.

1. Given the potential for increase in Fair Housing enforcement action by federal and state agencies and private organizations, an ongoing fair housing testing program for areas that receive federal housing and community development funds could be beneficial to protect state agencies and sub-recipients from potential repayment. Fair housing enforcement is a valid use of CDBG funding and can be used to establish testing programs by agencies trained in HUD testing procedures. The state, or local jurisdictions combining together, should consider conducting tests in areas that include the following: steering in sales and rental; the denial of and different terms and conditions based on race, national origin, familial status, and disability in sales and rental; predatory and disparate terms and conditions in lending and insurance; and foreclosure modification schemes targeting minority neighborhoods. The state should also consider education to applicable entities on self-testing and self-correction.

- We currently have a testing program for Fair Housing violations. For more information, please contact \_\_\_\_\_.
- We do not have a testing program for Fair Housing violations and plan to establish one.

When will you do this?  2011  2012  2013

**Not Applicable (Explain) Cleveland, as a CDBG non-entitlement community, does not have the financial resources to conduct a testing program. However, the City will participate and cooperate with a State or Federally funded operation conducted by a State or Regional organization for testing in Cleveland.**

2. TDHCA should, as a pilot program, allocate funds to independent third parties or a combined jurisdiction team identified in point 1 of this section to provide similar testing to determine if additional enforcement is necessary.

**No local action is required at this time.**

3. Impacted agencies that provide certification that they are affirmatively furthering fair housing as required by federal law, should consider publishing a public document on enforcement that provides the public and communities with a clear description (and chart) of the state and Federal Fair Housing Act.

- On documents concerning housing and community development programs that are provided to the public, we will list fair housing enforcement contacts and procedures consistent with the State suggested language when it is provided in 2011.

When will you do this?  2011

Not Applicable (Explain)

4. Each community should place on its website (if one is available) the contact, at the local, state, and federal levels, for reporting a Fair Housing complaint, if citizens believe they were victims of housing discrimination.

We have published the contact information – at the local, state and federal levels for reporting a Fair Housing complaint. [Attach a copy or URL.]

We have not done so but will do so.

When will you do this?  2011

Not Applicable (Explain).

5. Each local jurisdiction should publish on its website a clear statement, approved jointly by TDRA and TDHCA, expressing the jurisdiction's obligation to affirmatively further fair housing and providing a method for reporting suspected noncompliance to the state and to HUD. The jurisdiction's contact person should be able to refer to clear local Fair

Housing procedures for the complaint process, keep logs and records of all inquiries, allegations, complaints and referrals. These reports should be sent to the appropriate funding agency. Where these reports show that a jurisdiction has administered programs inconsistently with the AI and had the effect of discouraging applications from members of protected classes who are deemed eligible under the plan for assistance, affirmative marketing plans should be developed and submitted to the appropriate agency.

We have published a policy statement expressing our jurisdiction's obligation to Affirmatively Further Fair Housing. [Attach a copy or URL.]

We will publish a policy statement consistent with the language the State provides in 2011.

When will you do this?  2011

Not Applicable (Explain)

We have developed clear procedures for the Fair Housing complaint process. [Attach a copy]

We will develop clear procedures for the Fair Housing complaint process once more guidance is given by the State in 2011.

When will you do this?  2011

Not Applicable (Explain)

We keep complete logs and records of all Fair Housing inquiries, allegations, complaints and referrals and have a policy statement about these legal records.

We will begin keeping required logs and records.

When will you do this?  2011

Not Applicable (Explain)

We have remedial procedures for developers, landlords, home sellers and others whose actions may be inconsistent with Fair Housing laws and regulations.

We do not have remedial procedures but will develop them. The agency or person who will be responsible for developing these procedures is \_  
City Manager and/or City Secretary

When will you do this?  2011

Not Applicable (Explain)

**Impediment #7**

Many local jurisdictions have zoning codes, land use controls, and administrative practices that may impede fair housing choice and fail to affirmatively further fair housing.

1. The law anticipates that ordinances creating disparate impact should also be reviewed for change. If a disparate impact is determined to exist by the local jurisdiction, it could repeal or amend the restriction, use public funds to offset the cost through homebuyer assistance programs, or waive fees or other offsets to make the home more affordable.

- We recently conducted or updated a Fair Housing Review of our ordinances and codes or
- We have not done so but will conduct a review
- We have a policy statement/guidance for those responsible for developing codes/ordinances that reminds them to consider and document the Fair Housing/AFFH implications of any new rule.
- We do not have such a policy/guidance but will develop one when suggested guidelines are provided by the State in 2011.

When will you do this?  2011

- Most likely the City will do this on 2012.

Not Applicable (Explain)

2. To help limit concentrations that could be considered impediments to affirmatively furthering fair housing, jurisdictions that have long term planning documents for housing growth or redevelopment, or revitalization plans, should consider allowing or encouraging mixed income affordable housing in the plan and provide incentives for development of this type of housing in areas that are not concentrated.

- We recently conducted a Fair Housing Review and took/are taking appropriate action concerning our planning documents. [Attach a list of plans reviewed, a summary of findings, and actions you will take to remove impediments]
- We have not done so but will conduct a Fair Housing Review after the State provides suggested guidelines in 2011.

When will you do this?  2011

Not Applicable (Explain)

We have identified residential areas that show concentrations or underrepresentation of protected groups, and we encourage mixed-income

affordable housing and other strategies to widen housing choice throughout our jurisdiction.

- We have not done so but will include this in our FFAST plan once guidelines are provided by the State in 2011.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

3. Local jurisdictions seeking CDBG Disaster Recovery funds from the state should consider offering expedited permitting and review processes for affordable housing projects within high opportunity target zones.

We currently offer incentives to developers to locate affordable housing projects in high opportunity neighborhoods and prevent overconcentration.

We have not done so but will.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

**Impediment #8**

Inadequate planning for re-housing after an emergency situation creates a situation where persons who are uninsured or under-insured, low income, or special needs can be displaced for long periods of time.

1. Some legislators, the Sunset Commission, and communities acknowledge that while temporary disaster housing is a federal program, Texas should continue to provide guidance to local governments on additional planning that needs to be done as part of the emergency preparedness planning to most efficiently work with FEMA.

**No local action is required at this time.**

2. As much of what FEMA has previously offered is travel trailers or manufactured housing, local governments should review their zoning requirements or other land use provisions that restrict temporary housing or housing on an existing lot during the building process and look at potential waivers that do not risk or negatively impact health, safety, and welfare during a period after disasters so that low income persons can move back to their existing communities with temporary housing while waiting for redevelopment.

We have reviewed our zoning requirements and other land use provisions and have provided waivers or other accommodations for post-disaster housing.

We have not done so but will review our zoning and look at potential waivers.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

<b>Impediment #9</b>	There are impediments in public and private actions and private attitudes to housing choice for persons with disabilities.
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1. To meet federal Fair Housing requirements for zoning and neighborhood uses, jurisdictions should look to determine if there are direct or indirect limitations in codes that would prevent facilities or personal residences from providing assistance or communities of choice or service-enriched environments that directly impact special needs persons.

2. Local jurisdictions should work to ensure that zoning or code requirements do not unnecessarily impose stricter commercial building requirements, such as emergency access or protection services, on group homes, thereby dramatically increasing housing costs for persons with special needs.

We have reviewed our codes and ordinances and have addressed/are addressing any impediments relating to special needs persons, including (1) rules that might prevent facilities or personal residences from providing assistance or communities of choice or service-enriched environments that directly impact special needs persons, and (2) rules that might unfairly increase the costs to special needs persons.

We have not done so but will conduct a review and address any impediments identified once guidelines are provided by the State in 2011.

When will you do this?  2011

Not Applicable (Explain)

3. Local jurisdictions should consider coordinating with the legislatively created Housing and Health Services Coordination Council for best practices on working with supportive services.

- We agree to coordinate with the legislatively created Housing and Health Services Coordination Council for best practices on working with supportive services.

When will you do this?  2011  2012  2013

- Not Applicable (Explain)

**Impediment #10**

There are barriers to mobility and free housing choice for Housing Choice Voucher holders including: inadequate tenant counseling services and mobility assistance, failure of PHAs to apply for the FMR pilot demonstration funds, and government policies, procedures, and regulations that tend to decrease participation by private housing providers and to restrict available housing to “racially or low-income populated neighborhoods” with little access to economic, educational, or other opportunity.

**No local action beyond compliance with Round 2 Housing Guidelines is currently required but communities are encouraged to work with local public housing authorities to understand and overcome these impediments.**

**Impediment #11**

Loss of housing stock in Hurricanes Dolly and Ike compounded the shortage of affordable housing in disaster recovery areas. This shortage is particularly acute in safe, low-poverty neighborhoods with access to standard public services, job opportunities and good schools.

**No local action is required at this time. TDRA and TDHCA will develop a statewide strategic plan including guidance for local jurisdictions on the following Action Steps in 2011.**

1. To help offset the costs of developments that feature reduced rents without government support, local jurisdictions should consider establishing density bonuses to allow for higher levels of units per site for multifamily developments and single-family developments that propose increased affordability.
2. TDHCA and HUD have developed programs that preserve affordable housing. Continuing in this vein, the state and local jurisdictions should work to preserve existing affordable housing development and discourage them from converting to market rate housing. Requirements should be included in all publicly funded developments providing tenants with early and clear notification of the intention of management to convert to market rate housing and providing first right of refusal to nonprofit and public entities and organizations to purchase units to maintain affordability.

3. The state and local jurisdictions should consider using CDBG funds to buy down the cost of land in high-cost and high-opportunity development areas to increase affordable housing options in these areas.

**Impediment #12**

Lack of financial resources for both individuals and housing providers limits Fair Housing choice. Using an effective program under Section 3 of the Housing and Urban Development Act of 1968 may help members of protected classes gain economic opportunities necessary to allow them to exercise fair housing choice.

1. The state is maximizing its resources in Round 2 of the Ike/Dolly funding to affirmatively further fair housing in single family and multi-family developments. As called for in the Conciliation Agreement, the state is looking to provide more integrated housing options for persons in racially concentrated or poverty concentrated neighborhood groups. In single-family programs, the state should require subrecipients to offer the opportunity to relocate out of floodplain areas, concentrations of racial minorities, or concentrations of poverty—through the Homeowner Opportunity Program. Any relocation should be into an area that does not result in simply relocating the high-concentration from one area to another.

**Local jurisdictions will be responsible for complying with Section 3 as part of their contract with the state.**

2. Jurisdictions receiving federal funds from HUD, directly or indirectly, should ensure they have a compliant Section 3 program to meet HUD requirements regarding notification to LMI eligible persons of potential job creation at the impacted neighborhood level with federal funds.
  - We have in place a Section 3 program that meets the requirements of federal law and regulations regarding potential job creation at the impacted neighborhood level and the use of federal funds to hire local LMI eligible persons. We confirm that appropriate staff persons in this jurisdiction have already received training on Section 3, regarding job creation for local LMI persons including members of protected classes. [Attach Section 3 plan and list of staff names and training dates]
  - We have not done so but will develop a Section 3 program that meets the requirements of federal law and regulations and that ensure appropriate staff receive training.

When will you do this?  2011

- **Cleveland has passed a Section 3 Policy as part of its past and current CDBG projects and has required a Section 3 policy and a signed Local Opportunity Plan form the construction Contractors in all previous and current CDBG projects**

**Impediment #13**

Location and lack of housing accessibility and visitability standards within political jurisdictions limits fair housing choice for persons with disabilities.

1. Local jurisdictions should consider establishing incentives for affordable housing applicants to create an increased set-aside of housing units for persons with disabilities or persons who are elderly without violating the existing TDHCA integrated housing rule.
2. TDHCA and local jurisdictions should consider adding proximity to medical facilities as a scoring incentive for competitive programs using federal funds for proximity to medical facilities.
3. TDHCA should require that all federally funded housing construction be built to accessibility standards found in Texas Government Code §2306.514.

We have formally considered: 1) establishing incentives for affordable housing developers to create an increased set-aside of housing units for persons with disabilities or persons who are elderly without violating the existing TDHCA Integrated Housing Rule; 2) providing point incentives for units in proximity to medical facilities for competitive programs using federal funds; and 3) requiring new housing built with federal funds to be built with structures that allow for accessible features, regardless of whether the original occupant needs the features, as called for by state law. [Attach documentation of the review and resulting actions.]

We have not undertaken the above review, but plan to do so.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

**Impediment #14** Many colonias residents live in developments that have insufficient infrastructure and protections against flooding and are impacted by flooding beyond events like Hurricanes Dolly and Ike.

1. The state, COGs, and local jurisdictions should examine the infrastructure needs in colonias, in particular the use of CDBG disaster recovery funds to provide drainage improvements to correct flooding problems in the wake of Hurricane Dolly, and the historical provision of public infrastructure and housing assistance to meet those needs in border and non-border colonias.

We have identified the unserved infrastructure needs of colonias within our jurisdiction and whether these infrastructure improvements are eligible for disaster recovery funding and, if so, whether those projects will be funded.

We have not undertaken the above review, but plan to do so.

When will you do this?  2011

Not Applicable (Explain) Our jurisdiction does not have a colonias.

**Impediment #15**

Minority neighborhoods in disaster areas are primarily served by non-regulated insurance companies that do not adhere to underwriting guidelines and may be discriminated against in the provision of insurance. Texas has passed aggressive statutes to prevent insurance "redlining." National research indicates that protected classes face unwarranted disparities in the cost of insurance, the amount of coverage, and cancellation of policies without notice to the homeowner.

**No local action is required at this time.**

**Impediment #16**

Many jurisdictions do not have adequate Analysis of Impediments to Fair Housing or Fair Housing Plans, and do not keep sufficient records of their activities.

1. Recipients of CDBG funds from HUD for housing should maintain records as required by the Fair Housing Act, HUD regulations, and the Conciliation Agreement in order to document that they are carrying out their commitments and affirmatively furthering fair housing.

We currently maintain all required records to document our AFFH actions and compliance with Fair Housing laws, HUD and State regulations, and the Conciliation Agreement. [Attach details of the records now kept and identify the person or entity responsible for keeping these records.]

We have not done so but do so in compliance with TDRA and TDHCA guidance.

When will you do this?  2011  2012  2013

Not Applicable (Explain)

2. As required under the Conciliation Agreement, the State will conduct a new Statewide AI after HUD approval of the Phase 1 AI. Entitlement communities should conduct new AIs or update current AIs to ensure that they address all recommended data and issues and specifically address issues related to all protected classes under the Fair Housing Act. Race and national origin, as well as the other protected classes, must be identified independent of low and moderate-income categories in order to understand the impact of actions, practices, regulations, ordinances, and other factors on them.

We recently completed a formal Analysis of Impediments, are currently updating an existing AI, or are conducting our first AI. [Attach most recent AI or draft.]

We are using the FFAST form process to analyze our impediments to fair housing and plan how to address them.

When will you do this?  2011

Not Applicable (Explain)

**Alternative or additional Local Action Steps developed by this jurisdiction:** To address unique impediments to fair housing within each community, local jurisdictions are encouraged to develop alternative action steps to be adopted in lieu of or in addition to those set out in the State of Texas Interim Analysis of Impediments to fair housing. If your jurisdiction elects to propose alternative or additional action steps, please describe them below.

- We plan to take additional Action Steps, described in an Attachment.  We will not take additional FH Action Steps at this time.

When will you do this?  2011  2012  2013

- Not Applicable (Explain)

City of Cleveland  
Fair Housing Activity Statement—Texas  
FHAAT Attachment

**Impediment #3**

2. A training session and public hearing will be held during a City Council meeting in which community leaders will be educated on the Fair Housing laws during second half of the year. Fair Housing activities usually take place in April. This will allow at least two time during the year when attention and education is given about the Fair Housing laws. The City will develop and implement communication plans with local schools, churches, and senior citizens groups, and the Cleveland Housing Authority.

**Impediment #4**

- 2 The City's planning consultant, Public Management, Inc., will be responsible for developing an anti-NIMBYism action plan.

**Impediment #5**

15. The City of Cleveland adheres to all Americans with Disabilities Act requirements for all of its infrastructure programs and has directed its engineers and architects to comply with the Act in their design and construction management of these programs.

**Impediment #16**

1. We keep files of all Fair Housing and Equal Opportunity actions and now the Conciliation Agreement. They include Fair Housing activities, our Section 3 Local Opportunity Plan and Section 3 Policy. These files are kept permanently by the City Secretary.

**City of Cleveland  
Round 2.2 Project List**

Project Priority	Description of the Project	Damage (D) or Failure To Function (FTF)	Impediment(s) Number (s) Addressed in the FFAST form	Estimated Cost
1	Drainage - Glen Park Area	Fail	X	\$1,625,000
2	Generators for 18 lift Stations	Fail	X	\$1,260,000
3	Drainage - Reese Bayou	Fail	X	\$2,015,000

# U.S. Census Bureau American FactFinder



**TM-P004B. Percent of Persons Who Are Black or African American Alone: 2000**  
Universe: Total population  
Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data  
**Cleveland city, Texas by Block Group**

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

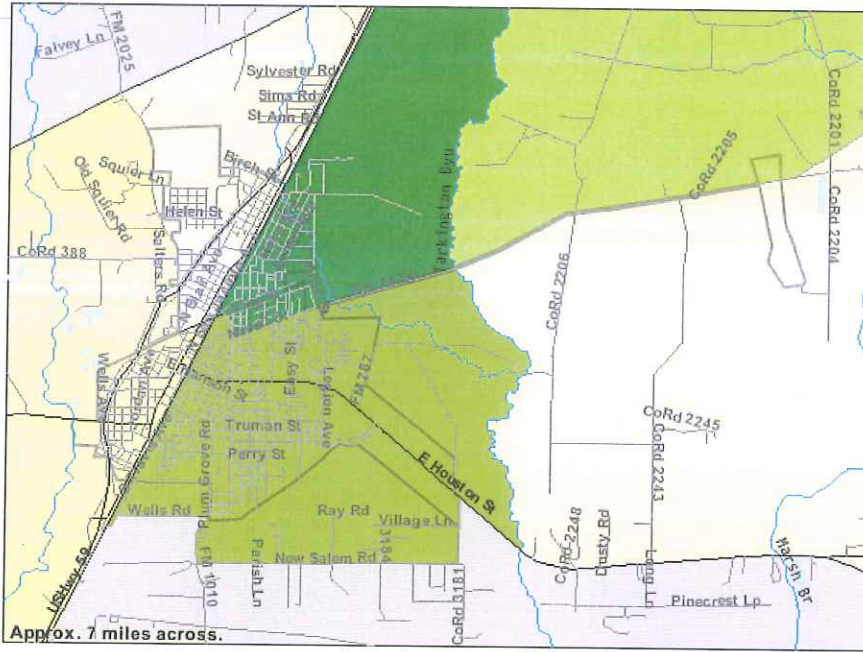
### Legend

#### Data Classes

Percent	
0.4 - 2.5	Lightest yellow
3.3 - 5.4	Yellow
8.3 - 8.3	Light green
12.2 - 13.7	Medium green
78.9 - 78.9	Dark green

#### Features

- Major Road
- Street
- Stream/Waterbody
- Stream/Waterbody



Source: U.S. Census Bureau, Census 2000 Summary File 1, Matrices P1, and P7.

**U.S. Census Bureau**

American FactFinder



**TM-P004H. Percent of Persons Who Are Hispanic or Latino (of any race): 2000**  
 Universe: Total population  
 Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data  
**Cleveland city, Texas by Census Tract**

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expf1u.htm>.

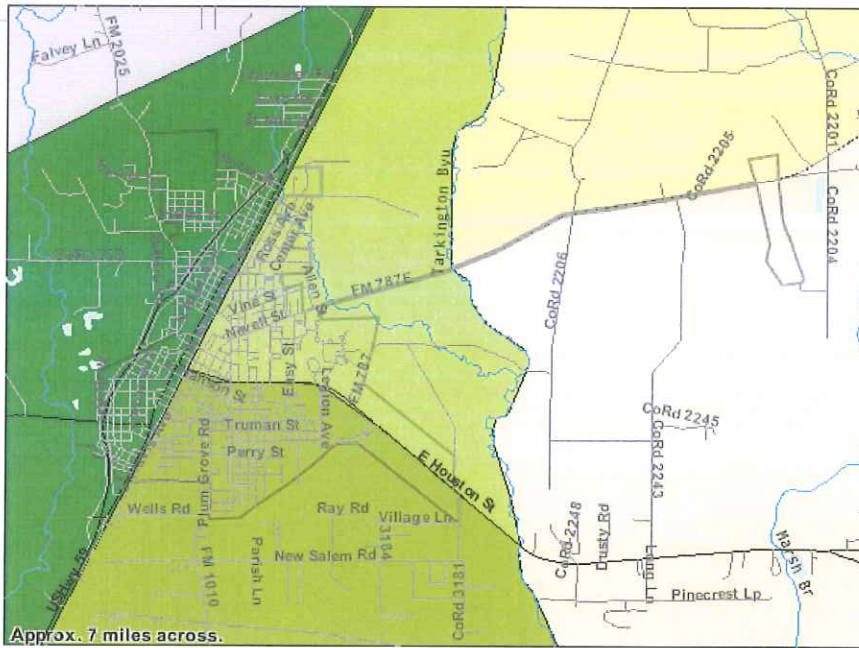
**Legend**

**Data Classes**

- Percent
- 2.2 - 2.2
  - 3.5 - 3.5
  - 11.4 - 11.4
  - 17.0 - 17.0
  - 26.5 - 26.5

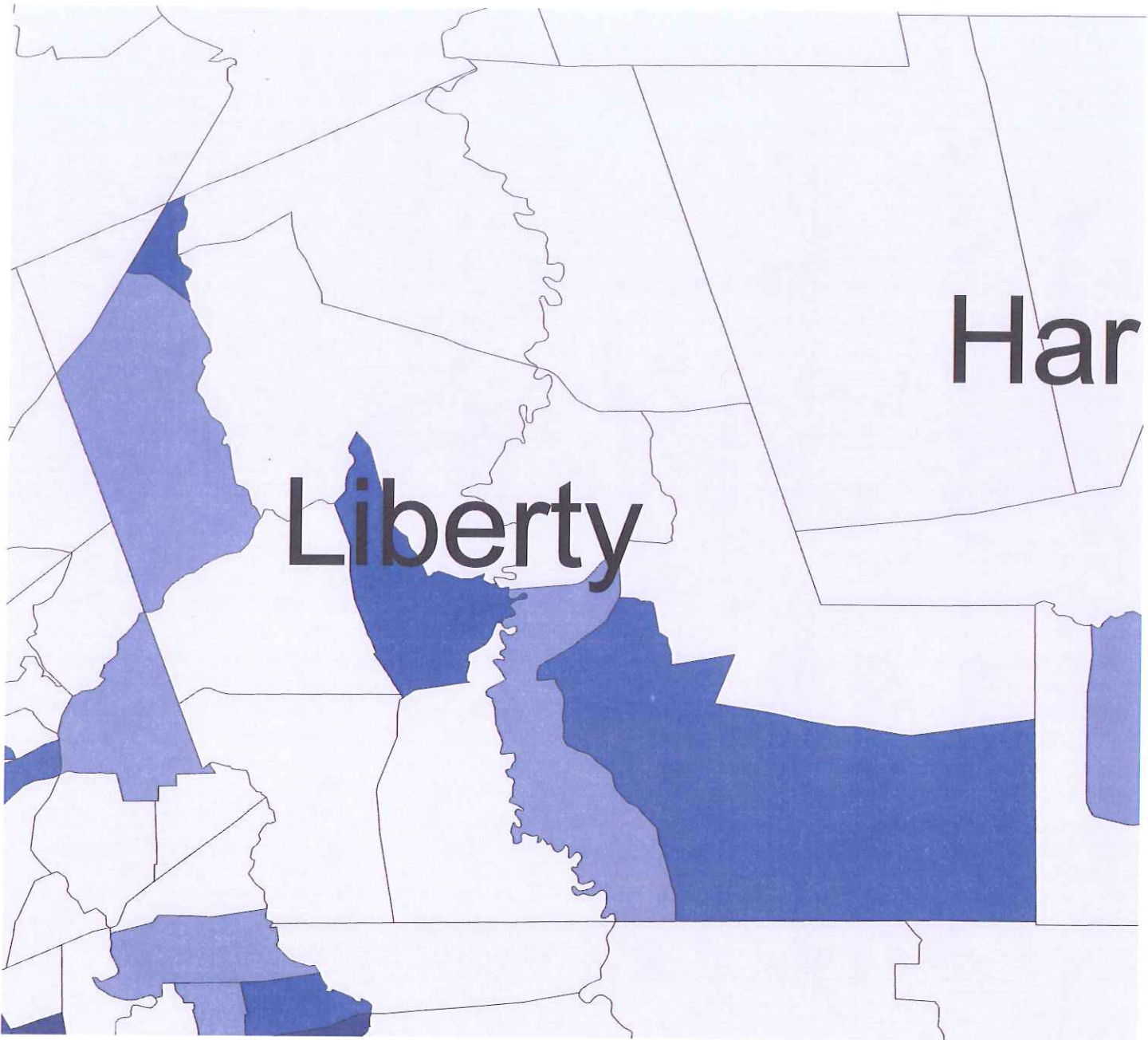
**Features**

- Major Road
- Street
- Stream/Waterbody
- Stream/Waterbody

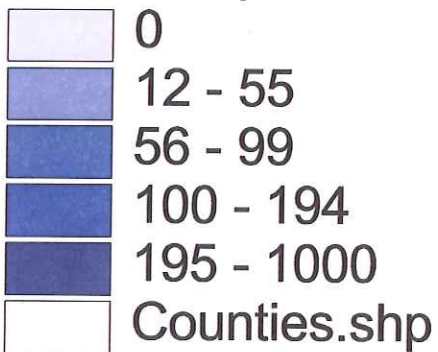


Source: U.S. Census Bureau, Census 2000 Summary File 1, Matrices P1, P8.

# Housing Vouchers Per 1000 Population

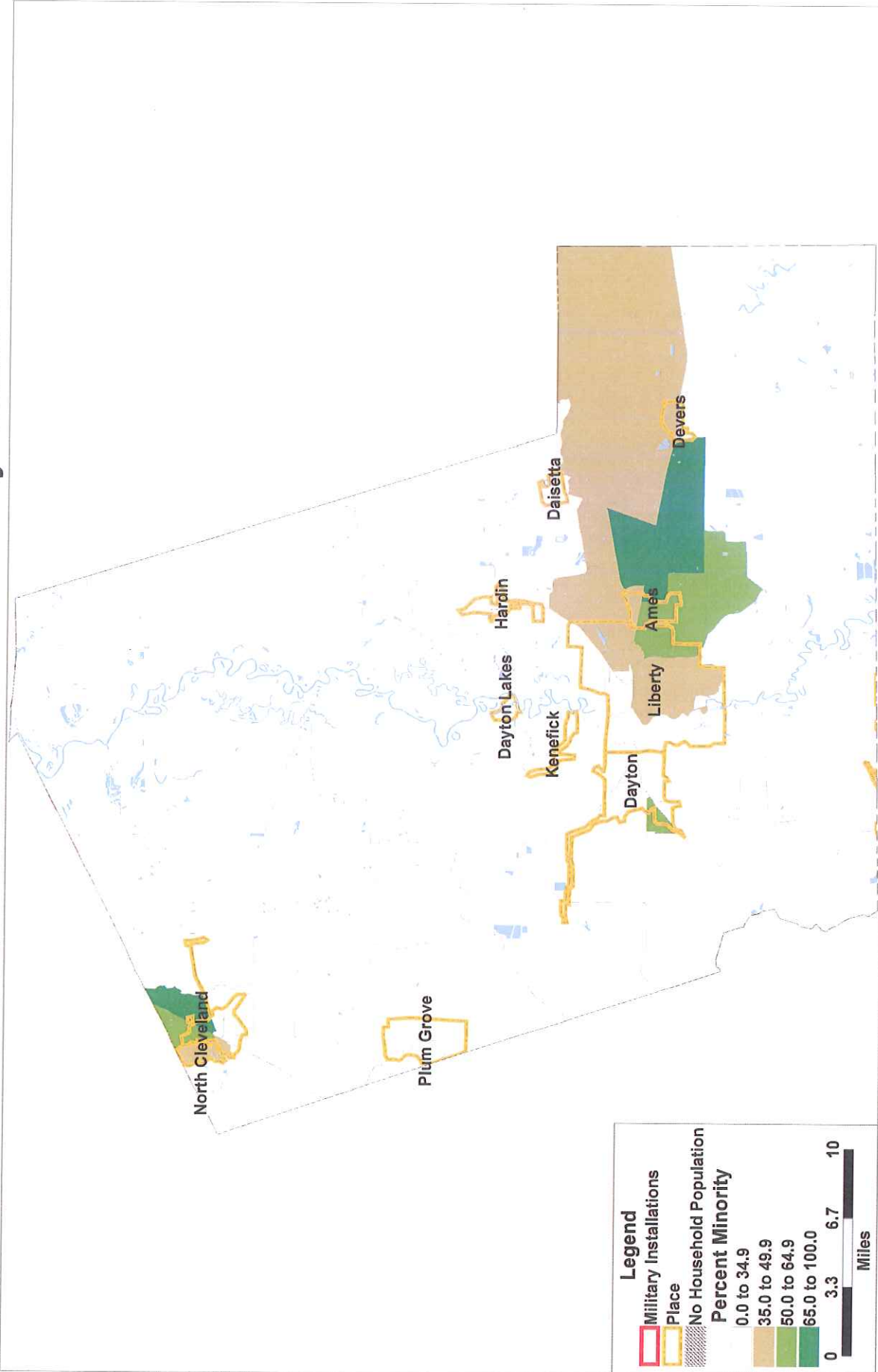


Vouchers per 1000 pop.shp



Sources: "Section 8 Certificates and Vouchers":  
Picture of Subsidized Households, 2008;  
"Population": Decennial Census, 2000

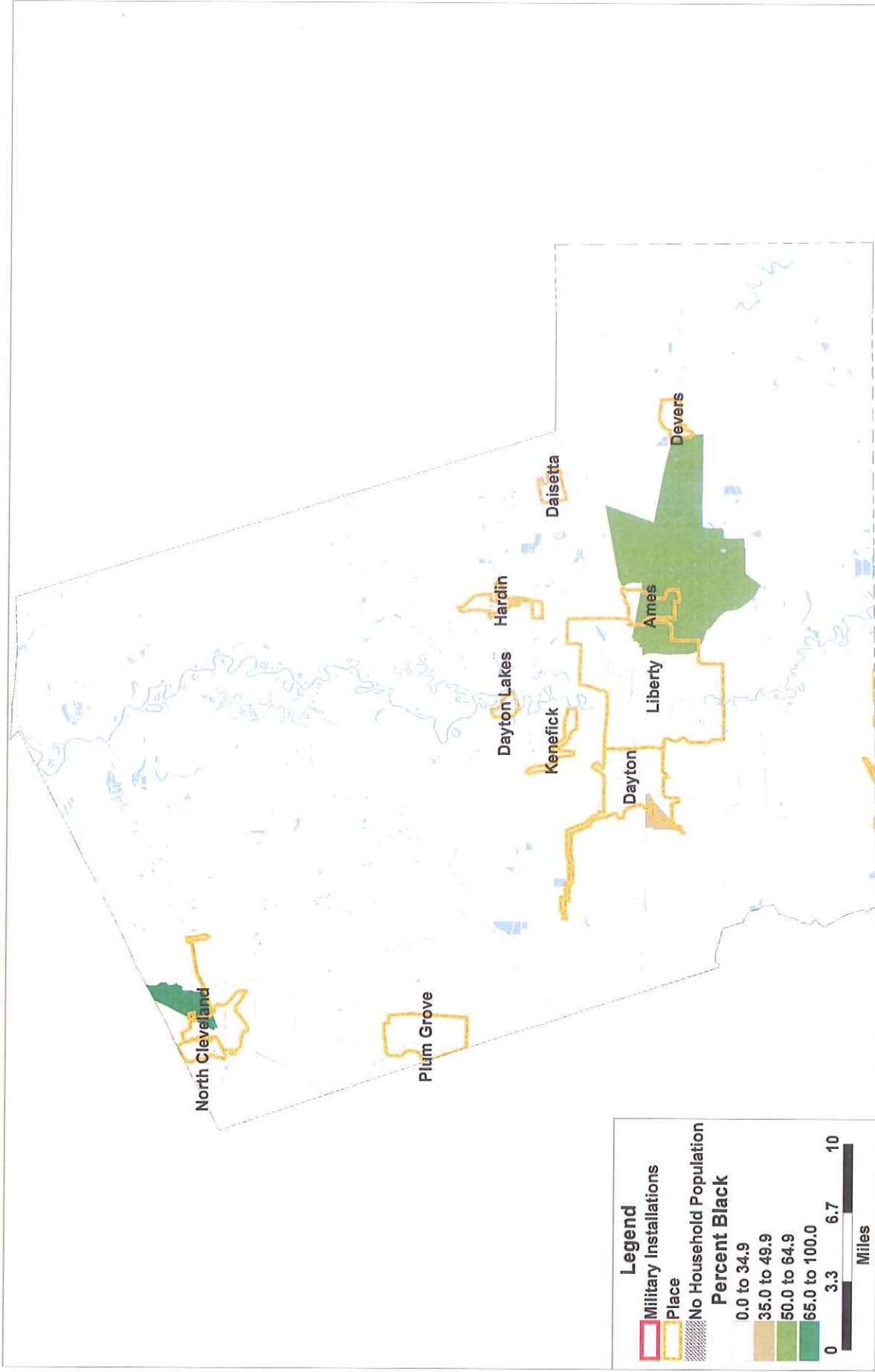
# Liberty County Percent of Black Group Household Population that was Minority in 2000



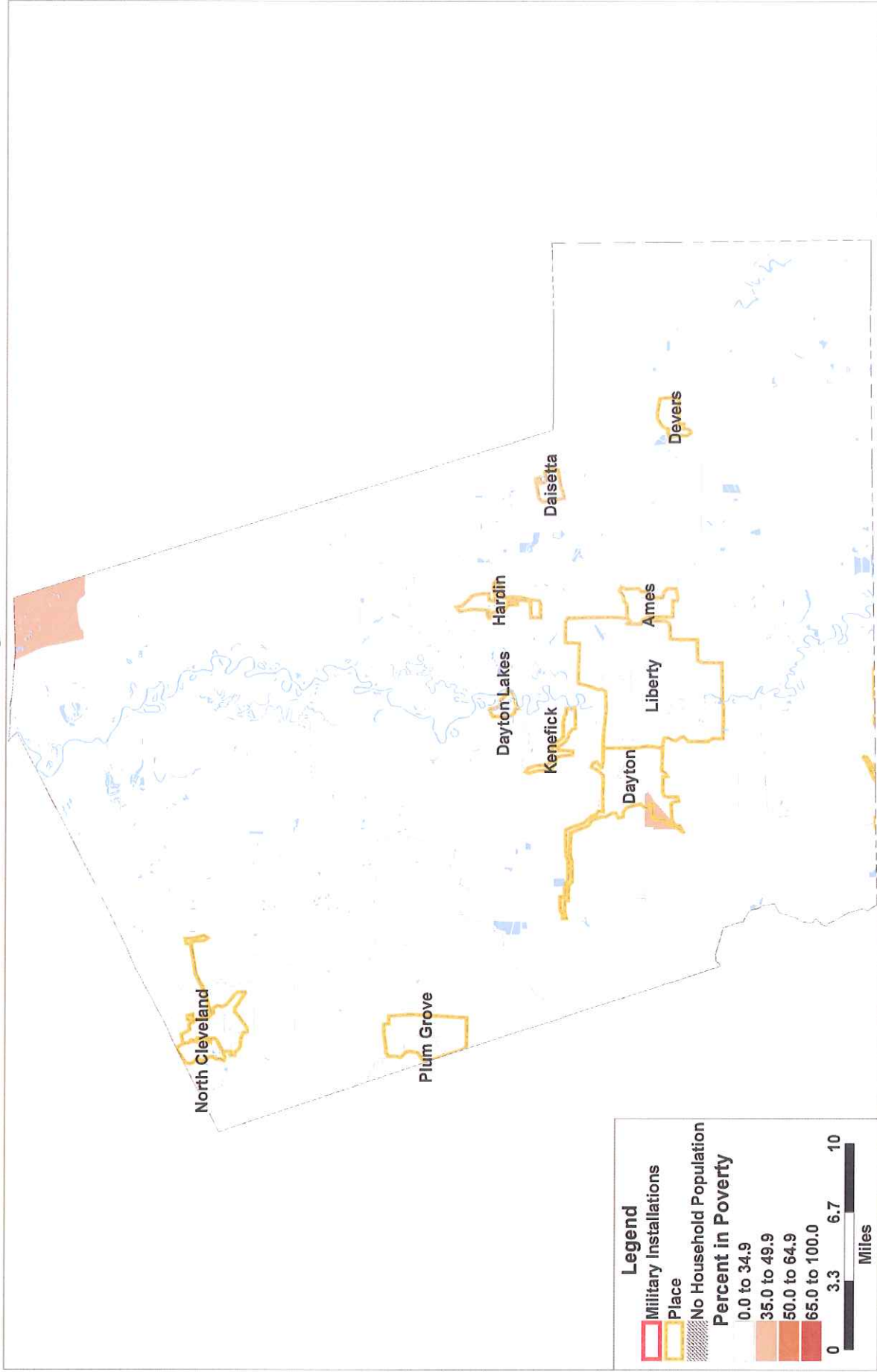
Prepared for the Texas Dept. of Housing and Community Affairs

Source: U.S. Census 2000, Summary File 1

# Liberty County Percent of Black Group Household Population that was Black in 2000



# Liberty County Percent Black Group Population in Poverty in 2000



## 2. CAPITAL NEEDS LIST

The Capital Needs List consists of the capital items that are a part of this study and are under the jurisdiction of the City i.e. water system, wastewater system, thoroughfare system, park system, public facilities, and the Central Business District. These items have been specifically recommended and prioritized under the water, wastewater, thoroughfare, parks, public facilities and Central Business District elements previously set forth in this document. They were determined in meetings with Cleveland city officials, City staff, City Council and the City engineers. These are given in Table 23 in summary form.

Table 23  
City of Cleveland  
Capital Needs List

Category of Project	Location			Priority (Type)	Cost
	STREET	FROM	TO		
Thoroughfare	Truman	Plum Grove Rd.	S.H. 321/105	1 (Desirable)	\$260,000.00
Thoroughfare	Fenner	Isacks	Sante Fe RR	2 (Desirable)	\$300,000.00
Thoroughfare	Fenner	Sante Fe RR	F.M. 2025	3 (Desirable)	\$100,000.00
Thoroughfare	Wells	Loop 573	Plum Grove Rd.	4 (Desirable)	\$155,000.00
Thoroughfare	Wells	Plum Grove Rd.	Bypass	5 (Desirable)	\$350,000.00
Thoroughfare	Fenner	Isacks	Bypass	6 (Desirable)	\$350,000.00
Water		U.S. 59 north		1 (Desirable)	\$928,000.00
Water		U.S. 59 south		2 (Desirable)	\$685,000.00
Water		S.H. 105 west		3 (Desirable)	\$803,500.00
Wastewater		U.S. 59 north		1 (Desirable)	\$1,176,500.00
Wastewater		U.S. 59 south		2 (Desirable)	\$1,390,500.00
Wastewater		S.H. 105 west		3 (Desirable)	\$1,620,000.00

Table 23 (cont.)  
 City of Cleveland  
 Capital Needs List

Category of Project	Location	Priority (Type)	Cost
Central Business District	Utility lines and poles along Houston St.	1 (Desirable)	\$500,000.00
Central Business District	Install trash receptacles, trees, other shrubbery along Houston St.	2 (Desirable)	\$35,000.00
Central Business District	Brick pavers and sidewalks in CBD	3 (Desirable)	\$500,000.00
Central Business District	Old Style lighting	4 (Desirable)	\$200,000.00
Parks	Stancil and Stewart Damuth Memorial Parks	1 (Desirable)	\$300,000.00
Parks	Indoor recreation center	2 (Desirable)	\$1,000,000.00
Parks	City-wide pocket parks	3 (Desirable)	\$200,000.00
Public Buildings	New Civic Center	1 (Desirable)	\$2,325,000.00
Public Buildings	Austin Memorial Library	2 (Desirable)	\$730,000.00
Public Buildings	New City Hall	3 (Desirable)	\$1,100,000.00
Public Buildings	Northside EMS/Fire Station	4 (Desirable)	\$1,180,000.00
Public Buildings	Central Fire Station renovation Museum	5 (Desirable)	\$560,000.00

ORDINANCE NO. 796

AN ORDINANCE AMENDING SECTION 66-54 OF THE CODE OF ORDINANCES OF THE CITY OF CLEVELAND PROHIBITING HOUSING DISCRIMINATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND DISPENSING WITH THE REQUIREMENT THAT THIS ORDINANCE BE READ AT TWO REGULAR MEETINGS.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEVELAND:

Section 1. Section 66-54 of the Code of Ordinances of the City of Cleveland, Texas is hereby amended to provide as follows:

**“Sec. 66-54. Sale or rental.**

(a) A person may not refuse to sell or rent, refuse to negotiate for the sale or rental of or in any other manner make unavailable or deny a dwelling to another because of race, color, religion, sex, disability, familial status or national origin.

(b) A person may not discriminate against another in the terms, conditions or privileges of sale or rental of a dwelling or in providing services or facilities in connection with a sale or rental of a dwelling because of race, color, religion, sex, disability, familial status or national origin.

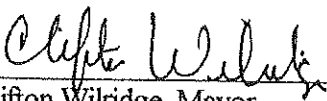
(c) This section does not prohibit discrimination against a person because the person has been convicted under federal law or the law of any state of the illegal manufacture or distribution of a controlled substance.”

Section 2. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Cleveland, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

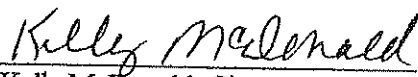
Section 3. All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

Section 4. By affirmative vote of all council members present, the City Council dispenses with the requirement of Section 3.09 of the Charter of the City that this Ordinance be read at two (2) regular meetings.

PASSED, APPROVED AND ADOPTED this 29th day of August, 2006.

  
\_\_\_\_\_  
Clifton Wilridge, Mayor

ATTEST:

  
\_\_\_\_\_  
Kelly McDonald, City Secretary


**Resolution No. 4-12-2011 (B)**  
**Section 3 Policy**  
**Community Development Block Grant (CDBG) Program**

A resolution of the City of Cleveland, Texas, to adopt a Section 3 Policy in accordance with 12 U.S.C. 1701u, (Section 3).


**WHEREAS,** the City's participation in the Community Development Block Grant (CDBG) Program requires that it strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and by contracting with Section 3 residents and businesses within its jurisdictional boundaries in accordance with an adopted Section 3 Policy.

**THEREFORE,** the City Council hereby resolves to adopt a Section 3 Policy attached hereto and incorporated herein.

Passed and adopted by the City Council of Cleveland State of Texas, on the 12<sup>th</sup> day of April, 2011.

  
Mayor

Attest:

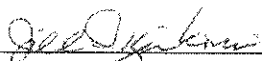


## Section 3 Policy

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Cleveland agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Equal Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDRA to the Grant Recipient.
- G. Submit reports as required by HUD or TDRA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Cleveland, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

  
\_\_\_\_\_  
Signature

Mayor  
\_\_\_\_\_  
Title

4/12/11  
\_\_\_\_\_  
Date

# Housing Complaint Process

Citizens of Cleveland who believe they have experienced discrimination in violation of the Federal Fair Housing Act. Your fair housing rights are protected under Title VIII of the Civil Rights Act of 1968 (Fair Housing Act). If those rights have been violated, you can file a complaint with HUD. Here is how the process works:

## Step 1 - Intake

1. Anyone can file a complaint with HUD at no cost. Fair housing complaints can be filed by any entity, including individuals and community groups. Those that file fair housing complaints are known as complainants. Those against whom fair housing complaints are filed are called respondents.
2. Fair housing complaints can be filed with HUD by telephone (1-800-669-9777), mail, or via the Internet. Follow this link to fill out a fair housing complaint form (<http://www.hud.gov/complaints/housediscrim.cfm>) online.
3. After HUD has received the initial information, an intake specialist will contact the complainant and interview him or her to collect facts about the alleged discrimination. Initial interviews are normally conducted by telephone. The intake specialist will then review the allegations to determine whether the matter is jurisdictional.
4. If HUD has the authority to investigate, it will file the complaint. If the allegations do not fall within HUD's jurisdiction, for example if the complaint does not allege housing discrimination, HUD cannot accept the complaint and must close the case.
5. If the alleged discrimination occurred within a state or locality in HUD's Fair Housing Assistance Program\*, HUD will refer the complaint to that agency. That agency must begin to work with the complainant within 30 days, or HUD can take the complaint back.

*\*All the agencies in the Fair Housing Assistance Program have laws that are substantially equivalent to the federal Fair Housing Act.*

## Step 2 - Filing

1. If HUD accepts the complaint for investigation, the investigator will draft a formal complaint on HUD's standard form and provide it to the complainant, typically by mail. The complainant must sign the form and return it to HUD.
2. Within 10 days after receipt of a signed complaint, HUD will send the respondent notice that a fair housing complaint has been filed against him or her along with a copy of the complaint. At the same time, HUD will send the complainant an acknowledgement letter and a copy of the complaint.

3. Within 10 days of receiving the notice, the Respondent must submit to HUD an answer to the complaint.

### **Step 3 - Investigation**

1. As part of the investigation, HUD will interview the complainant, the respondent, and pertinent witnesses. The investigator will collect relevant documents or conduct onsite visits, as appropriate.

2. HUD has the authority to take depositions, issue subpoenas and interrogatories, and compel testimony or documents.

### **Step 4 - Conciliation**

1. The Fair Housing Act requires HUD to bring the parties together to attempt conciliation in every fair housing complaint. The choice to conciliate the complaint is completely voluntary on the part of both parties. Any conciliation agreement signed by HUD must protect the public's interests.

2. If the parties sign a conciliation agreement, HUD will end its investigation and close the case. However, if either party breaches the agreement, HUD can recommend that the U.S. Department of Justice (DOJ) file suit to enforce the agreement.

### **Step 5 - No Cause Determination**

1. If, after a thorough investigation, HUD finds no reasonable cause to believe that housing discrimination has occurred or is about to occur, HUD will issue a determination of "no reasonable cause" and close the case.

2. A complainant who disagrees with that decision can request reconsideration of the case by sending a letter to the Director of the Office of Enforcement, FHEO, 451 7th Street, SW, Room 5214, Washington, DC 20410.

3. Upon receipt of a request for reconsideration, HUD will notify all of the parties that the request has been received and invite them to submit any additional evidence pertinent to the investigation.

4. HUD will review all of the materials from the investigation and any additional evidence that the parties provide.

5. HUD will then inform the parties if the Department has affirmed its finding of "no reasonable cause" or instead has decided to re-open the complaint. If HUD decides to re-open the complaint, it will resume investigation and conciliation. If HUD affirms its finding of "no reasonable cause", HUD can take no further action on the complaint.

6. If the complainant disagrees with HUD's determination that there was no reasonable cause to believe that discrimination occurred or was about to occur, the complainant can file a civil court action in the appropriate U.S. district court.

#### **Step 6 - Cause Determination and Charge**

1. If the investigation produces reasonable cause to believe that discrimination has occurred or is about to occur, HUD will issue a determination of "reasonable cause" and charge the respondent with violating the law. HUD will send a copy of the charge to the parties in the case.

2. After HUD issues a charge, a HUD Administrative Law Judge (ALJ) will hear the case unless either party elects to have the case heard in federal civil court. Parties must elect within 20 days of receipt of the charge.

#### **Step 7 - Hearing in a U.S. District Court**

1. Within 30 days after either party elects to go to federal court, DOJ will commence a civil action on behalf of the aggrieved person in U.S. district court.

2. If the court finds that a discriminatory housing practice has or is about to occur, the court can award actual and punitive damages as well as attorneys fees.

#### **Step 8 - Hearing before a HUD ALJ**

1. If neither party elects, a HUD ALJ will hear the case. An attorney from HUD will represent the aggrieved party before the ALJ.

2. When the ALJ decides the case, the ALJ will issue an initial decision.

3. If the ALJ finds that housing discrimination has occurred or is about to occur, the ALJ can award a maximum civil penalty of \$11,000, per violation, for a first offense, in addition to actual damages for the complainant, injunctive or other equitable relief, and attorneys' fees.

4. Within 15 days of the issuance of the ALJ's initial decision, any party adversely affected by the ALJ's initial decision can petition the Secretary of HUD for review.

5. The Secretary of HUD has 30 days after the initial decision to affirm, modify, or set aside the ALJ's initial decision, or remand the initial decision for further proceedings. If the Secretary does not take any action within 30 days, the decision will be considered the Department's final decision. 6. After the Department has issued a final decision, any party aggrieved by the Department's final decision can appeal to the appropriate court of appeals.