



Sign Permit Application

Applications can be emailed to the permits department at permits@cleveland.texas.gov

Office Use: _____ Date: _____ Plan Review: Y N Permit # _____

Address: _____
Additional Address: (each address will need individual permission for placement)
• _____
• _____
• _____
• _____
All signs must be removed after event or when the permit expires.

Owner Information:

Owner Name: _____ Owner Address: _____
Owner Phone Number: _____ Owner Email: _____

Contractor Information: (not required for small yard signs, banners, flyers etc.)

Contractor Name: _____ Contractor Address: _____
Contractor Phone Number: _____ Contractor E-Mail: _____

More Information:

- Does the sign require electricity? _____ Yes _____ No
(if yes, the electric permit must be pulled separately)
- Is the sign a Monument Sign? _____ Yes _____ No
- Is the sign a permanent ground sign? _____ Yes _____ No
- Is your sign an off-premises sign? _____ Yes _____ No
(Off premises pertain to a business, person, organization, activity, event, place, service, or product not principally located or primarily manufactured or sold on the premises on which the sign is located.)

Description of Work (please provide sign purpose, height, ground coverage and length of placement if applicable)

**ALL SIGNS PLACED IN THE RIGHT OF WAY WITH OR WITHOUT A PERMIT ARE SUBJECT TO REMOVAL BY THE CITY.*

X _____

Applicant Signature

Date

Office Use Only		
Permit Cost: _____	Plan Review Fee: _____	Total Building Fee: _____
Payment Method: _____	Date of Payment: _____	City Employee: _____